

## Use Classes Order (UCO)

The Use Classes Order (UCO) was introduced to simplify planning and enable businesses and properties to change, without the need for planning permission. The table below illustrates the different use and should be used as informative purposes only.

Use Class	Use	Permitted Change
A1 Shops	Shops, Retail Warehouses, Hairdressers, Undertakers, Travel and ticket agencies, Pet shops, Sandwich bars, Showrooms, Domestic hire shops, Dry cleaners, Internet cafés	Permitted change to or from a mixed use as A1 or A2 & up to 2 flats. Temporary permitted change (2 years) for up to 150 sq.m to A2, A3, B1 (interchangeable with notification) Permitted change of A1 or mixed A1 and dwellinghouse to C3 (subject to prior approval) Permitted change to A2 Permitted Change to A3 (subject to prior approval) Permitted change to D2 (subject to prior approval)
A2 Financial and Professional Services	Banks, Building Societies, Estate and Employment Agencies, Professional Services (not health or medical services)	Permitted changes to A1 where there is a display window at ground floor level. Permitted change to or from mixed use for any purpose within A2 and up to 2 flats and for A1 and up to 2 flats, where there is a display window at ground floor level. Temporary permitted change (2 years) for up to 150 sq.m to A1, A3, B1 (interchangeable with notification) Permitted change from A2 or mixed A2 and dwelling houses to C3 (subject to prior approval) Permitted change to A3 (subject to prior approval) Permitted change to D2 (subject to prior approval)
A3 Food and Drink	Restaurants and Cafes	Permitted change to Class A1 and Class A2 Temporary permitted change (2years) to A1, A2, B1 (interchangeable with notification)
A4 Drinking Establishments	Public Houses, Wine Bars or other drinking establishments	Permitted change to A1, A2 or A3 subject to building not being an Asset of Community Value. Temporary permitted change (2 years) to A1, A2, A3, B1 (interchangeable with notification/ written request to LPA whether building has been nominated as an Asset of Community Value)
A5 Hot Food Takeaways	For the sale of hot food for consumption off the premises	Permitted change to A1, A2 or A3 Temporary permitted change (2 years) to A1, A2, A3, B1 (interchangeable with notification)

Use Class	Use	Permitted Change
B1 Business	<ul style="list-style-type: none"> <li>a) Office other than a use within Class A2</li> <li>b) Research and development of products or processes.</li> <li>c) For any industrial process (which can be carried out in any residential area without causing detriment to amenity of the area)</li> </ul>	Permitted B1 change to B8 B1 (a) office permitted development change to C3 (subject to prior approval and until 30.05.16) Temporary permitted change (2 years) to A1, A2, A3 interchangeable with notification) Permitted B1 change to state – funded school or registered nursery (and back to previous lawful use) (subject to prior approval)
B2 General Industry	Industrial process other than the falling within Class B1	Permitted change to B1 and B8
B8 Storage or Distribution	Use of storage or as a distribution centre	Permitted change to B1 Permitted change to C3 (subject to prior approval and until 15 <sup>th</sup> April 2018)

Use Class	Use	Permitted Change
C1 Hotels	Hotels, boarding and guest houses (where no significant element of care is provided)	Permitted change to state funded school or registered nursery (and back to previous lawful use) (subject to prior approval)
C2 Residential institutions	Residential accommodation and care to people in need of care, residential schools, colleges or training centres, hospitals, nursing homes	Permitted change to state – funded school or registered nursery (and back to previous lawful use) (subject to prior approval)
C2a Secure Residential Institutions	Prisons, young offenders' institutions, detention centres, custody centres, short term holding centres, secure hospitals, secure local authority accommodation, military barracks.	Permitted change to state funded school or registered nursery (and back to previous lawful use) (subject to prior approval)
C3 Dwellinghouses	Use as a dwellinghouse (whether or not a main (residence) by; a) A single person or by people to be registered as forming a single household. b) Not more than six residents living together as a single household where care is provided for residents; or c) Not more than six residents living together as a single household where no care is provided to residents (other than use within Class C4)	Permitted changes to C4

Use Class	Use	Permitted Change
D1 Non-residential Institutions	Clinics, health centres, crèches, day nurseries, schools, non residential education and training centres, museums, public libraries public halls, exhibition halls, places of worship, law courts	Temporary permitted change (2 years) to A1, A2, A3, B1 (interchangeable with notification)
D2 Assembly and Leisure	Cinemas, concert halls, bingo halls, dance halls, swimming baths, skating rinks, gymnasiums, other areas for indoor and outdoor sports or recreations not involving motorised vehicles or fire arms	Permitted changes to state funded school or registered nursery (and back to previous lawful/use) (subject to prior approval) Temporary permitted change (2 years) to A1, A2, A3, B1 (interchangeable with notification)

Use Class	Use	Permitted Change
Other changes of Use	Agricultural buildings	Flexible changes to A1, A1, A3, B1, B8, C1, D2 (subject to limitations and prior approval process): new use is sui generis Permitted change to C3 (subject to prior approval) Permitted change to state-funded school or registered nursery (subject to prior approval)

Use Class	Use	Permitted Change
Sui Generis (uses which do not fall within the specified use classes above)	Includes theatres, large HMO (more than 6 people sharing), hostels petrol filling stations, shops selling and / or displaying motor vehicles, scrap yards, retail warehouse clubs, nightclubs, launderettes, taxi or vehicle hire businesses, amusements centres, casinos, funfairs, waste disposal installations, betting office, pay day loan shop.	Casino to A3 (subject to prior approval) Casino to D2 Amusement centre or casino to C3 (subject to prior approval) Betting office or pay day loan shop to A1 or mixed use A1 and up to two flats (if display window at ground floor level), A2 or mixed use A2 and up to two flats, A3, D2 (subject to prior approval), C3 (subject to prior approval), or mixed use betting office or pay day loan shop up to two flats. Mixed use betting office or pay day loan shop and dwelling house to C3 (subject to prior approval) Mixed use betting office and up to two flats to A1 (if display window at ground floor level), A2 to betting office Temporary permitted change (2 years) from betting office or pay day loan shop to A12, A2, A3 or B1.

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